



Job Title/Position: **Hospice Registered Nurse Case Manager**  
Supervised by: Director of Nursing  
Commitment: Full-time schedule, M-F 9:30 am – 5:00 pm

Ziba Hospice is looking for a **Full-Time Hospice RN Case Manager** with high energy who is compassionate, caring, honest, knowledgeable, and can communicate well to join our dedicated team. This job requires occasional travel to patient homes and nursing home facilities. We need a dependable individual that is willing to travel within our service area, and participate in scheduled on-call rotations (overnight and weekends). We are looking for someone who can provide the best care possible through patient end of life.

## Essential Job Functions/Responsibilities

### *Patient Care*

1. Completes an initial assessment of patient and family to determine hospice needs. Provides a complete physical assessment and history of current and previous illness(es)
2. Provides professional nursing care by utilizing all elements of nursing process.
3. Assesses and evaluates patient's status by:
4. Writing and initiating plan of care
5. Regularly re-evaluating patient and family/caregiver needs
6. Revising the plan of care as necessary
7. Initiates the plan of care and makes necessary revisions as patient status and needs change.
8. Uses health assessment data to determine nursing diagnosis.
9. Develops a care plan that establishes goals, based on nursing diagnosis and incorporates palliative nursing actions. Includes the patient and the family in the planning process.
10. Initiates appropriate preventive and rehabilitative nursing procedures. Administers medications and treatments as prescribed by the physician in the physician's plan of care.
11. Counsels the patient and family in meeting nursing and related needs.
12. Provides health care instructions to the patient as appropriate per assessment and plan.
13. Assists the patient with the activities of daily living and facilitates the patient's efforts toward self-sufficiency and optional comfort care.

### *Communication*

1. Completes, maintains and submits accurate and relevant clinical notes regarding patient's condition and care given. Records pain/symptom management changes/outcomes as appropriate.
2. Communicates with the physician regarding the patient's needs and reports changes in the patient's condition; obtains/receives physicians' orders as required.
3. Communicates with community health related persons to coordinate the care plan.
4. Teaches the patient and family/caregiver self-care techniques as appropriate. Provides medication, diet and other instructions as ordered by the physician and recognizes and utilizes opportunities for health counseling with patients and families/caregivers. Works in concert with the other hospice Interdisciplinary Team Members.
5. Provides and maintains a safe environment for the patient.
6. Assists the patient and family/caregiver and other team members in providing continuity of care.
7. Works in cooperation with the family/caregiver and hospice Interdisciplinary Team Members to meet the emotional needs of the patient and family/caregiver.



## *Additional Duties*

1. Participates in on-call duties as defined by the on-call policy.
2. Ensures that arrangements for equipment and other necessary items and services are available.
3. Supervises ancillary personnel and delegates responsibilities when required.
4. Conducts home health aide supervisory visits
5. Assumes responsibility for personal growth and development and maintains and upgrades professional knowledge and practice skills through attendance and participation in continuing education and in-service classes.
6. Fulfills the obligation of requested and/or accepted case assignments.
7. Actively participates in quality management program.

The above statements are intended to be a representative summary of the major duties and responsibilities performed by incumbents of this job. The incumbents may be requested to perform job-related tasks other than those statements in this description.

## Position Qualifications

1. Currently licensed as an RN in the State of California.
2. Two years nursing experience, especially in hospice care preferred.
3. Management or supervisory experience highly desired.
4. Compliant with accepted health professional standards and practice.
5. Demonstrates good verbal and written communication, and organization skills.
6. Must be a licensed driver with a reliable vehicle that is insured in accordance with state requirements.
7. Understand the concept and philosophy of hospice/palliative care, and the needs of the terminally ill.

## How To Apply

Send inquiries and resume to [employment@zibahospice.com](mailto:employment@zibahospice.com)